



**Reno Youth Sports Association Rules
and Bylaws
Memorandum of Understanding**

March 2015

Updated

Rev 1. July 14, 2016

Rev 2. February 2, 2021

RENO YOUTH SPORTS ASSOCIATION BY-LAWS

ARTICLE I

NAME: The name of this corporation shall be the

RENO YOUTH SPORTS ASSOCIATION

ARTICLE II

PURPOSE:

- A. To cause, foster, enhance, and husband youth/adult sports activities and assets.
- B. To coordinate and cooperate with all organizations, agencies, activities, and individuals, private or public, in the furthering of educational youth/adult sports.
- C. To acquire, own, dispose of, deal with real and personal property, and interest therein, to receive and apply gifts, grants, bequeaths, devises, fees and proceeds thereof in the furtherance of the purposes of this corporation
- D. To establish and allocate membership and use fees, etc. for the benefit of the membership.
- E. To participate, conduct, act, and perform any and such acts as required accomplishing these purposes within the laws, rules, conditions, and power conferred upon non-profit corporations by the State of Nevada and section 501(c) (3) of the Internal Revenue Code as may be amended.
- F. This corporation is established for youth educational purposes within the meaning of section 501 (c) (3) of the Internal Revenue Code unless the entity establishes themselves as a "For Profit" organization.
- G. No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions to furtherance of the purposes set forth in Article II, A through G above. No substantial part of the activities of the corporation shall be carrying on of propaganda, or otherwise attempting to influence legislation and the corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office. Notwithstanding any other provision of these articles, the corporation shall not carry on any other activities not permitted to be carried on by a corporation, contributions to which are deductible under section 170 (c) (2) of the Internal Revenue Code, or the corresponding section of any future federal; tax code.

ARTICLE III

AFFILIATION:

This corporation shall be affiliated with the City of Reno, Nevada and may be an affiliated with the County of Washoe, Nevada; the State of Nevada; and any Local, State, National or International youth/ adult sports leagues, organizations, and activities, public and private.

ARTICLE IV

LOCATION:

The principle operations of this corporation shall be in and about the City of Reno, County of Washoe, State of Nevada, but may extend into such areas as are necessary to ensure the purposes of this corporation.

ARTICLE V

POWERS:

This corporation shall have the following powers in addition to the powers expressly or implicitly conveyed conferred on it by law.

- A To make and enforce rules and regulations to govern itself
- B To solicit contributions for the financial operation of the corporation
- C To enter into contracts necessary for the operation of said corporation
- D To hold and own property as necessary for the operation of said corporation

ARTICLE VI

MEMBERSHIP

All organizations which are involved with Youth and Adult Educational Sports activities at the conception of this corporation and that meet the requirements of paragraph B below are eligible for membership within this corporation. Their history of operation will maintain their position with regard to facility utilization. New organizations may apply to the Board of this corporation for membership providing they meet the requirements of same as listed. Organizations changing National, Regional, or Local Affiliation, yet maintaining their area of influence, are not to be considered "New" organizations solely due to their affiliation change. The organization is a member of RYSA not the sanctioning body. The advent of new organizations that enhance the availability of opportunity to the youth and adults of this community are encouraged; those that are formed and by so doing endanger their own survival and/or that of existing organizations fulfilling their charter are discouraged.

A. Membership is established in the following categories:

- 1. Youth organizations.
 - Non Profit Entities (Membership fee is \$10 per player per season)
 - For Profit Entities (Membership is \$20 per player per season)
- 2. Adult organizations.

B. Organizations may become members of this corporation by meeting the following conditions:

1. The organizations primary function is that of providing sports opportunities and activities to its membership.
2. Being an existing, new or established, functioning entity established under its own Constitution and/ or By Laws and regulated by its own Directors and Officers. Exceptions can be granted by the City of Reno and or City Manager.
3. The organization is established to provide sports activities for the youth and adults of the City of Reno and the County of Washoe. National affiliation organizations may include, and individual participation permitted, for recruitment boundaries beyond that of the established boundaries of the City of Reno and the County of Washoe.
4. All organizations obtaining membership must complete a yearly "MEMORANDUM OF UNDERSTANDING"; see attachment to this Constitution and By-Laws. Failure to sign can result in a delay or denial of field fees. MOU will include an estimate as to designated fees only, it will be an estimate only and final fees could differ from original estimate. Designated fees will be based on usage of field(s) during the season. RYSA is mandated by the City of Reno to pay bathroom fees, RYSA is merely a conduit of such fees.
5. The annual membership fee of \$100.00 is due by the 1st General meeting of the current year with the payment of spring fees, fall teams will pay their fees at the appropriate due day for fall registration.
6. Seasonal player fees will be established by Board of Directors in the year prior to the existing season. Annual fees do NOT include designated fees. Designated fees will be separate of player fees. Bathroom fees must be paid in full prior to next season and failure to pay designated fees could result in field permit being denied or delayed.

Season is defined as follows;

**Spring, March 1* to July 31 Fall,
August 1 to October 31***

In the event of overlap of play into the fall season the fall fee will be charged. Executive Board has the authority to hear appeals; their decision will be considered final.

*-City of Reno Parks and Recreation has the final authority as to opening and closing dates of each season.

7. The Executive Board reserves the right to designate certain fields as "Special Use" parks and as such has the authority to change the fee's charged for use of designated fields/parks.
8. Field Use Complaints: Complaints are referred to the Field Dispute Committee first. The Field Dispute Committee will convene with three members, both entities will present their case to the committee; upon presentation the committee will make their decision. If either party wants to file an appeal to the decision the Executive Board they must file in writing within 30 days of the committee decision. The Executive Board will review the case, allow further presentation and make their final decision. The Executive Board will have the final word on all disputes. The league must contact the complainant and inform RYSA of the solution. If any additional complaints are received, the Executive Board and the City will meet with the league to see how they are trying to resolve the problem.
9. Late Fees: May 1 and October 1 are established as the cut-off dates for fee payments. A league can be charged \$50.00 a month late fee. A \$50.00 returned check fee is also established. The Executive Board

retains the discretionary power to waive such charges or set up a payment plan. The Treasurer will invoice any league 30 days prior to the cut-off dates for any outstanding fees. Failure to pay fees could result in denial or delay in permits for the next season.

C. Removal from membership:

1. Organizations ceasing to provide their stated activity for one (1) full fiscal year may be removed from membership by a vote of the Board of Directors. Facilities provided for such organizations use may be provided to other member organizations for their activities.

2. Organizations may lose their membership within this corporation with cause by a two thirds (2/3) vote of this corporations General Board of Directors at a meeting so noticed for such consideration and postmarked no later than fifteen (15) day prior to the date of such meeting.

3. Members found sub-leasing fields could have their permits revoked for the season and face further disciplinary actions up to and including loss of membership within RYSA. The Executive Board and City of Reno are the only agencies authorized to issue permits

D. Special Use Permits

Members may obtain a special use field permit for events outside their scope normal activity after meeting the following conditions: request the permit from RYSA, provide proof of \$1 million liability insurance, pay \$30 per hour per field, a maximum of \$240 per field will be charged. The Executive Board of Directors has the right to waive the fee for members.

Organizations that are not members of this corporation may apply for the use of facilities governed by this corporation, or for assistance and services offered by this corporation. Such organizations must provide proof of compliance with paragraph B above. A security deposit and fees for facility use may be required of said organization. Deposit and fee schedules will be determined by this corporation Executive Board from time to time and applied as deemed necessary.

Nonmembers will pay \$40 per hour per field to RYSA for field use and the permitted league must issue a letter agreeing to the sublease. The Executive Board shall have the right to modify the fees for non-member. Should the facility requests requested be designated as a special use park extra fees could be charged, this could include restroom facilities, maintenance and trash removal. RYSA members **do NOT have the authority to sub-lease fields.**

ARTICLE VII

OFFICERS AND DIRECTORS:

All Officers and Directors of this corporation shall be citizens of the community in which this corporation operates and must be well respected and in good standing. All officers and board voting members are required to be a member of the participating organization.

1. Each member organization shall nominate one (1) individual to the Board of this corporation to serve for a period of one year or until replaced by a qualified successor

2. A member of the City of Reno City Council, Washoe County School District Board of Trustee, and the Washoe County Recreation Departments, Washoe County Commissioners, may be ex-officio, non-voting members of this Board.

3. In the event of vacancies, the Board shall request from the member organization with such vacancy to fill the position. In lieu of such appointment the President/Chairman of that organization shall be considered the Board member.

4. Voting - Each individual (nonprofit youth) member of the Board shall have one vote; the Chairman's vote being reserved to break or establish a tie. All for profit and adult members will be considered Ex-Officio members with no votes on the board.

5. Proxies - During the absence of a Board member of this corporation a written or e-mail communicated document to the RYSA Board by an Officer or Board member of the same member organization will suffice to allow the holder to exercise that organizations Board member vote.

6. Executive Board Officers shall be elected from the Board membership at the annual meeting of this corporation and shall serve for a period of two (2) years. Individuals may serve consecutive terms without limitation.

7. Removal of an individual from Office or the Board may be accomplished with cause by two thirds (2/3) vote of the remaining Board members at any meeting of the corporation providing such is a listed agenda item and the Meeting Call indicating a removal vote is post marked (e mail is acceptable) a minimum of fifteen (15) days prior to the meeting.

8. Resignation of an Officer or Board member shall be in writing, addressed to the Chairman or Secretary, and will be effective on the date received. The individual's member organization must be copied so that a new representative to this corporation's Board may be appointed from the member organization.

9. The Chairman and the Secretary shall be elected in odd numbered years. The Vice Chairman, Treasurer and VP of Field Development shall be elected in even numbered years. Each shall be elected for a term of two years.

Officers shall include:

1. Chairman

Duties:

- a. Shall be the Chief Executive Officer and shall preside at all meetings of the corporation and perform all the duties usually pertaining to this office.
- b. Appoint all committees and supervise the activity of the corporation with Board approval, approval must occur within 60 days of appointment.
- c. Have decision authority over all protests and disputes forthcoming from organizations under the direction of this corporation subject to the final approval of the Board of Directors.
- d. Perform such other duties as the Board shall prescribe.
- e. Oversee any paid employee(s) or contractor.

2. Vice-Chairman

Duties:

- a. Act in the stead of the Chairman during the Chairman's absence.
- b. Perform such other duties as the Chairman or the Board shall prescribe.

3. Secretary*

Duties:

- a. Record and keep the minutes of the corporation's proceedings.
- b. Send out the Call to Meeting for all regular and special meetings together with notice to all media

entities within and/or serving the area(s) of influence of this corporation and its membership. Notices shall be post marked no later than fifteen (15) days prior to the meeting date.

c. Maintain a current membership list of this corporation; ensure its publication and circulation to all member organizations, the City of Reno, and any and all interested individuals, or private and public entities.

d. Perform such other duties as the office may require or the Chairman or Board may prescribe.

**some duties handled by Administrative Assistant*

4. Treasurer

Duties:

a. Receive and safely keep all funds of the corporation.

b. Payout funds of the corporation only with the approval of the Chairman, limited to \$100 or upon receipt of a Board passed resolution for the amount(s) indicated.

c. Provide a current report of receipts and disbursements at each regular and special meeting of the corporation. Make an annual report of receipts and disbursements of the corporation and file the required yearly tax report(s).

d. Ensure that the books of the corporation are audited by the Audit Committee within the month prior to the Annual Meeting.

e. Perform such other duties as the office may require or the Chairman or Board may prescribe.

f. Pay invoices for services rendered to RYSA, any payment for services must contain the following;

Name, SSA, Address, Phone number and detail of job performed including hours and materials for said job, invoice number

5. Vice President-Field Development/Maintenance

Duties

a. Oversee maintenance of fields designated to RYSA from City of Reno, this includes aeration, mowing, general maintenance, repairs of facilities and other such items.

b. Assist in development of new fields within the scope of RYSA.

c. Provide a report of activities to Reno City Council yearly, due by 12/31 of each year .

6. Commissioner of Youth Baseball/Softball

7. Commissioner at Large-Representing all other sports

Duties:

Attend all meeting, act as the liaison for their group, and communicate pertinent information on behalf of the group represented. Communicate information from RYSA to their represented group.

8. Additional Officers may be established as needed by the Board of Directors with a simple majority vote of all current and active members.

9. Establishment of Executive Board

The Executive Board shall consist of the Chairman, Vice Chairman, Vice President-Fields, Treasurer, Commissioner Baseball/Softball, At Large Commissioner and Secretary. The Executive Board may meet according to schedule established or whenever two members of the Executive Board request it or whenever the Chairman feels it necessary. The purpose of the Executive Board is to support the Chairman.

ARTICLE VIII

STANDING COMMITTEES:

A List of Standing Committees:

Audit Committee-This will be chaired by the Treasurer and have at least 3 members.

Additional committees can be appointed by Chairman with an Executive Board approval within 60 days.

B. The Chairman of each Standing Committee shall be appointed by the Chairman with Board approval within 60 days of appointment.

C. Standing Committees may be established or repealed by amendment to these articles.

ARTICLE IX

AD HOC COMMITTEES:

Ad Hoc Committees may be established at the discretion of the Chairman with Board approval.

ARTICLE X

MEETINGS OF THE CORPORATION:

A Executive Board meetings of RYSA shall be called each quarter in a given year.

B. General Current calendar-Meetings will be held on the first Thursday of the month.

January-(Executive Board) meeting-

February- General Meeting/Scheduling meeting

March-General Board Meeting-NO MEETING

April- Regular (Executive Board) meeting

May- General meeting-NO MEETING

June - General Scheduling Meeting

July- Regular (Executive Board) meeting

August-NO MEETING

September- General Board meeting

October- Regular (Executive Board) meeting

November-General Board meeting-NO MEETING

December-Executive Board meeting-NO MEETING

*Field resolution meeting are separate and require a LEAGUE member to attend.

B. Special meetings of the corporation may be called by the Chairman or through the Chairman by the request of one third (1/3) of the sitting Board members.

C. Annual meeting, this meeting shall be conducted along with the regular meeting of the corporation on the second Thursday in January of each year. The purpose of this meeting, in addition to the regular meeting agenda, shall be to elect the corporation officers, review the corporation finances, select Standing Committee members, and to receive year end reports of officers and committees.

D. Quorum - A quorum for conducting business shall consist of fifty percent (51%) of the membership of the Board.

E. Open Meetings - All meetings of the Board shall be open to all members of the organizations comprising the corporation. Any and all interested individuals are encouraged to attend.

ARTICLE XI

AMENDMENTS:

- A. The Constitution and By Laws of this corporation may be amended or repealed by a two thirds (2/3) vote of the Board.
- B. Written notice of such intention to amend and the proposed amendments must be included with the Call to Meeting and be included on the meeting agenda.
- C. Such notice must be postmarked no later than fifteen (15) days prior to the meeting date, e mail will suffice.
- D. Voting on all proposed amendments must be taken at a noticed meeting, regular or special, subsequent to their introduction.

ARTICLE XII

RULES OF THE ASSEMBLY:

ROBERTS RULES OF ORDER- NEWLY REVISED, Current edition shall be the parliamentary authority on all matters not covered by the Constitution and By Laws of this corporation.

ARTICLE XIII

DISSOLUTION:

Upon the winding up and dissolution of this corporation, after paying or adequately providing for the debts and obligations of the corporation, the remaining assets shall be distributed as voted upon by current and active members, to a nonprofit fund, foundation or corporation, which is organized and operated exclusively for educational, charitable and/or scientific purposes and which has established its tax exempt status under Section 501 (c) (3) of the Internal Revenue Code.

ARTICLE XIV

FISCAL YEAR:

The fiscal year of this corporation shall commence upon the first day of each year, January 1, and conclude upon the 31- day of December of each year, it shall run concurrently with the calendar year.

ARTICLE XV

POLICIES:

- A. Each member organization shall provide evidence of liability insurance coverage equaling a minimum of \$1 million. The policy shall contain endorsement coverage for the Reno Youth Sports Association, the City of Reno, Washoe County School District, and the County of Washoe and any other affiliated entity of this corporation.
- B. No member organization may utilize any facilities governed by the corporation in any manner that is contrary to the rules, laws, codes, etc. of any municipality, county, state or federal entity under which such activity is conducted.
- C. Facility use will be provided based upon history, current need, facility care, etc. Subsequent needs of each organization should be requested at the regular meetings of the corporation. Special meetings may be called to handle immediate needs.

Teams that are recognized to have a majority of their players residing in the City of Reno will be given first priority in field allocation. Other outlying cities will have secondary right. RYSA has the right to review any and all roster submitted to National affiliation, a simple Excel spreadsheet will NOT be consider an official roster. (Changed 2016)

E. Member organizations should advise the corporation when they will not be utilizing facilities assigned so that other activities may be scheduled.

F. Member organizations utilizing corporation governed facilities are liable for injury or damage to equipment, utilities and facilities resulting from negligent or deliberate acts of their organization, agents, employees, volunteers, or spectators.

G. Addition to existing buildings, fences, etc. by facility users must be approved by the owning City, School District, or County agency. All required permits, inspections, etc. will be obtained and complied with for each project.

H. Activities of this corporation shall not prevent or cause to prevent any member organization from soliciting funds and/or obtaining sponsorships for their respective teams and activities. This shall not be construed to mean that this corporation may not seek funds that would improve or enhance corporation governed facilities.

I. The corporation desires to assist with the planning and construction of additional youth/adult educational sports facilities. It is recognized by the members of this corporation that youth activities are a positive influence on the youth of our country as are adult activities upon our community's adults. Beyond the educational aspects come lessons in life confronted and assimilated by their participation.

ARTICLE XVI

ORGANIZATION:

This Corporation was organized under the Laws of the State of Nevada on the ____ day of _____, 20_.

Last Page of agreement establishing RYSA by City Council:



MEMORANDUM OF UNDERSTANDING

RENO YOUTH SPORTS ASSOCIATION MEMBERS

This Agreement made this **Month** _____ **Day** _____, **YEAR** _____ by and between the RENO YOUTH SPORTS ASSOCIATION, INC. hereinafter referred to as 'THE ASSOCIATION' and the youth/adult league entitled _____ hereinafter referred to "THE LEAGUE".

WHEREAS, THE ASSOCIATION is empowered by the governmental body of the City of Reno to govern the use of certain youth/adult sports facilities,

WHEREAS, THE ASSOCIATION is desirous to provide the use of said facilities to youth/adult organizations meeting the requirements of membership within THE ASSOCIATION provided that certain requirements are met,

WHEREAS, THE LEAGUE being a member of THE ASSOCIATION and desirous of utilizing certain facilities hereinafter more precisely described with the understanding that THE LEAGUE must meet certain covenants and conditions,

NOW, therefore in consideration of the use and control of said facilities and the mutual covenants hereinafter contained, IT IS HEREBY AGREED by and between the parties hereto as follows:

1. The facilities to be used pursuant to the AGREEMENT are commonly known as:
2. The terms of this Agreement shall be from the ____ day of _____ 20 __

To expire on the 31st day of DECEMBER, 20__ . Season ends November 1 of each year.

The facilities to be used will be listed on the active field permit. The field permit will list the days, dates, and times the locations are permitted for use by THE LEAGUE.

3. Field Permits will not be issued for members that are current with all player fees and designated fees. Members late in fees could be denied field permits.
The above describe premises shall only be used for recreational programs.
4. THE LEAGUE shall use the premises only in conjunction with and according to the rules, regulations and Bylaws adopted by THE ASSOCIATION, a copy of which is attached hereto and incorporated herein.
5. THE LEAGUE must establish a budget, have a "Board of Directors" and select one (1) member to represent them on the RYSA board; they will have a SINGLE vote on the Board of Directors. All nonprofit members have a single vote on the Board of Directors. – Members that operate as a "For Profit" will have NO VOTES on the Board of Directors; they are Ex-Officio Members only.
6. THE LEAGUE shall not allow waste or nuisance on the neither above-described premises, nor use or allow the premises to be used for any unlawful purpose.
7. THE LEAGUE shall abide by any and all applicable ordinances, laws and/or statues.
8. THE LEAGUE agrees to be bound by the POLICIES of the ASSOCIATION; see the By-Laws and Rules of THE ASSOCIATION.

9. THE LEAGUE may not further assign the use of this/these facility (ies) to any individual, or organization without the express written permission of THE ASSOCIATION. Such permission shall not be consent to subsequent assignment by THE LEAGUE. Permits are issued to member/LEAGUE of RYSA and “sub-leasing” is not permitted. If the member/LEAGUE is found “sub-leasing” field their permit and membership could be revoked.
10. THE LEAGUE hereby agrees to pay THE ASSOCIATION a fee of \$10 per youth player, \$15 per for profit player and \$20 per adult player it registers **PER** season, plus other applicable fees. The **two** seasons are as follows;

Spring-January 1 through July 31,

Fall-August 1 through October 31. (Field close 11/1 as per City of Reno, Parks and Recreation Manager)

11. The Executive Board has developed an IMPACT FEE based on wear and tear of each individual sport. Money will be used at each field for rehabilitation.

Football, youth rugby and high impact fees-\$3.50 per player per season
Soccer, Lacrosse, flag football-\$2.00 per player per season

Payments are due May 1 for the spring season and October 1 for the fall season. Failure to pay on time will result in a **\$50** late fee for the first month. The fee will increase **\$50** per month and will be paid accumulatively (i.e. Month 1- you owe \$50, Month 2- you owe \$100, Month 3- you owe \$150, etc.). THE LEAGUE will be placed in a PROBATIONARY STATUS. No permits will be issued to the next season until all current fees are paid. The LEAGUE agrees to follow *and pay any designated fees and rules adopted by the board as described in the RYSA rules*. Any carry over will be consider a full season. THE LEAGUE agrees to all fees; this includes player fees *and any designated fees as described in the RYSA rules*. RYSA will bill quarterly, it is the responsibility of THE LEAGUE to understand all fees, payment dates and other information.

12. THE LEAGUE hereby agrees to keep and perform all the covenants and obligations imposed upon THE ASSOCIATION and does further agree to save and indemnify THE ASSOCIATION from any and all liability arising out of, because of, or by reason of THE LEAGUE’S operation under the Agreement and to hold the owner of the premises harmless from all claims for injury to persons or damage to property resulting from THE LEAGUE’S operations on the premises under the Agreement.
13. THE LEAGUE agrees to provide an audited copy of the total and final number of registered players that they file with their national affiliated office. Any discrepancies must be filed, in writing, with RYSA within 60 days after initial bill, after 60 days all invoices will be considered final and payable.
14. THE LEAGUE agrees that any unpaid bills will result in the THE LEAGUE being placed *on probation* and **no permits will be issued until all overdue fees are paid or payment arrangements have been addressed with the RYSA EXECUTIVE BOARD**. THE LEAGUE agrees to the late fees established in the RULES and BYLAWS of RYSA.

15. THE LEAGUE agrees to pay in full *any designated fees* assessed to THE LEAGUE; *are pass-through fees* from the City of Reno. **NO league will be allowed to contract or clean bathrooms on their own without written permission from the City of Reno Parks and Recreation Director and/or Manager, no EXECPTIONS. No LEAGUE will be allowed to privately contract for bathrooms facilities without written approval from the City of Reno Parks and Recreation Director and/or Manager.**
16. THE LEAGUE agrees that the permits issued by RYSA are for the members and NO sub-leasing of permits shall be permitted. Any league found sharing permits with non-members shall have their permit placed on PROBATION and shall be called before the EXECUTIVE BOARD for explanation.
17. Any LEAGUE wishing make repairs, maintenance issues, changes to fields must submit a letter with detailed plans to the Vice President of Fields who will forward them on to the City of Reno Parks and Recreation Manager for final approval. Any unauthorized work could result in loss of permit for the LEAGUE.
18. THE LEAGUE expressly agrees to be bound by any and all amendments and rules that may be enacted by THE ASSOCIATION subsequent to this agreement. The undersigned agrees that information (rostered players) is accurate and any falsification shall be considered fraud and subject to legal actions.
19. THE LEAGUE will submit electronic copies of their field requests, rosters, MOU, and proof of insurance each season. These can be emailed to renoyouthsports@gmail.com. The subject line must have league name, year, and document name. (example- Reno Soccer league spring 2017 insurance)

FOR THE ASSOCIATION

FOR THE LEAGUE

Chairman

President

VOTING DESIGNEE FOR THE YEAR-NAME _____



Reno Youth Sports Association Rules and Procedures

In accordance with the Reno Youth Sports Association By-Laws the following rules and procedures are to be followed by the membership. Rules and Procedures may be changed at any regular meeting of the membership if notice has been sent to all members prior to meeting noticing the proposed change.

Membership

- A. Membership shall be renewed for the next calendar year at the 1st stated General Meeting with the payment of spring fees. Leagues that only pay fall fees will either include this fee with payment or pay in March.
- B. Organizations not renewed by 1st stated General Meeting will not be considered in good standing and will forfeit the benefits of membership as stated in bylaws. The Executive Board may reinstate good standing.
- C. Organizations that fail to maintain membership or lose membership must re-apply to the association for membership.
- D. Membership in the association shall be through an affiliated league. Individual clubs or league affiliates will not be allowed to join the association or permit fields. In the absence of a local league affiliate a club may be considered for membership by the board.
- E. All league members must be in good standing with their governing affiliation.
- F. If a membership organization changes national affiliation they will not be disenfranchised or lose their fields status with RYSA.

Special Events

Membership in this association is not necessary to permit fields for special events. The board will determine fee structure at the time of application.

New Organizations

New organization can apply for membership and shall be considered in accordance to current by-laws. City of Reno retains rights to override qualifications.

Field Allocations

- A. Fees for permitting fields are established on six-month periods. The periods are defined as March 1- thru July 31 and August 1 thru October 31. Fields will be considered closed on October 31 of current year. Permits may be extended for a period of up to 30 days to allow for completion of District, State, Regional or Local tournaments. Request for facility use for the next year will be submitted by October 15th. City of Reno Parks and Recreation Manager has the final approval and can deny or extend off season of play/ permits.
- B. Youth nonprofit membership is \$10.00 per player per period, \$15 per player per season for “For Profit Entities” and adult membership is \$20 per player per period. The pay structure for field permits is determined by board and can be changed with a majority vote of the board. Board of Directors will establish fees for each season prior to the season, 6 months is recommended. For Profit entities can be charged more than Non-Profit entities. The Executive Board has developed a tiered fee schedule (IMPACT FEE) based on wear and tear of each individual sport. The fee over and above registration fee will be used directly for field repair and maintenance of said fields. An impact fee will be assessed as approved by the Board of Directors. For Profit League will be charged \$10 per player per season. The Executive Board has the authority to present to the General Board fee increases.
- C. City of Reno addition fee of \$2.50 of which City of Reno receives \$2.00 per person per season.

IMPACT FEE

Football, youth rugby, adult leagues will by a high impact fee-

\$3.50 per player per season

Soccer, lacrosse, flag football-

\$2.00 per person per league

This money will be spent on each field from where it was generated from; new sod, fertilization and basic repairs. (Changed 2016)

Total Fees

RYSA fee

Field Impact fee where applicable

City of Reno \$2.50 fee

- D. Nonmember use fees will be determined and changed if necessary by the Board of Directors.
- E. Member organizations shall commit to organize and hold workdays to perform maintenance tasks at the facilities they have permitted. These tasks are to include but are not limited to weeding, painting, clean up, etc. (reference MOU**)
- F. In addition member organizations assist in the maintenance of the facilities under their use. Their assistance includes but is not limited to: sod replacement, fencing repair, scoreboard maintenance, general facility cleanliness, etc. (reference MOU**)
- G. Routine cleanup of fields permitted to a member organization is the responsibility of said organization.
- H. All ongoing maintenance and the up grading of facilities require the coordination with and approval of the city of Reno. Request must be made in writing and include any blue prints and or plans.
- I. Failure to meet field obligations may render a member organization in PROBATIONARY STATUS.
- J. Field use hierarchy - Youth Non-Profit, Youth For Profit, Adult Non-Profit, Adult For Profit...leagues that have historical permitting will be given priority on field space allocation as will leagues who show fiscal investment in a given space.

**MOU Memorandum of Understanding.